



AYLSHAM COMMUNITY EVENTS COMMITTEE

MINUTES OF THE MEETING OF THE AYLSHAM COMMUNITY EVENTS COMMITTEE HELD IN THE DRILL HALL, CAWSTON ROAD, AYLSHAM ON WEDNESDAY 2nd OCTOBER 2019 at 7:30pm

PRESENT:

Eileen Springall	-	Chairman (Councillor)
Karen Smith	-	Vice Chairman (Town Resident)
Natasha carver	-	Aylsham Town Council Administrator
Sue Lake	-	Aylsham Town Clerk
Joan Bennett	-	Councillor
Trevor Bennett	-	Councillor
Rodney Clerk-Ward	-	Councillor
Ian Gravenell	-	Town Resident
Giles Margarson	-	Town Resident
Ed Margarson	-	Town Resident
John Brown	-	Aylsham Scouts

1. WELCOME INTRODUCTIONS & APOLOGIES

Apologies were received from Jack Branford, Valerie Shaw, Matt Miller, Andrew Strange these were accepted.

2. TO RECEIVE MEMBER'S DECLARATIONS OF INTEREST IN AGENDA ITEMS

None Received

3. TO CONFIRM MINUTES OF MEETING HELD ON 4th SEPTEMBER 2019

Minutes of the meeting held on 4th September 2019, as previously circulated were confirmed and signed.

4. INFORMATION ON MATTERS ARISING

None Noted

5. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK

None present

6. TO RECEIVE AN UPDATE ON THE ACCOUNT BALANCE FOR THE AYLSHAM EVENTS COMMITTEE

A copy of the accounts was passed to all committee members these were accepted. From the accounts it shows money is now coming in for the Christmas lights stalls.

7. TO DISCUSS ANTIQUE AND COLLECTORS FAIRS

No Update

8. TO DISCUSS THE EVENTS OFFICER'S PROGRESS REPORT

This was previously circulated and accepted.

9. TO RECEIVE UPDATE FESTIVAL OF DANCE, MUSIC AND SONG 06th/07th SEPTEMBER 2019

Brian Gaudet sent his apologies as he was unable to attend the meeting, he will provide a financial breakdown once Pete is back and all bills paid.

The committee had a discussion on how the event went. The committee felt that the Friday evening in the Unicorn was not as successful as hoped; a discussion was had over the suitability of the venue used. It was also discussed on the lower numbers attending the concerts. The committee also felt that the name of the event used was not that descriptive and may people commented that they were unsure what the event was about. Eileen thanked those who helped at the event. The committee AGREED that they would be happy to support them again in the same way.

10. TO RECEIVE UPDATE WILDRAIDER EVENT 13th/14th SEPTEMBER 2019

The Town Council received a number of complaints with regards to the noise level, type of music played and the timing of the event. There were no complaints directly to Broadland to check on the noise level. Unfortunately the attendance was also low on the 2 days. Eileen asked that Mike send a report in to the events committee on how the event went.

11. TO DISCUSS 5K COLOUR RUN 13th OCTOBER

Currently 77 people booked in and we have boosted the post on Facebook. We need 130 entrants to break even. Natasha will continue to work on this.

12. TO DISCUSS CHRISTMAS LIGHT SWITCH ON 29TH NOVEMBER 2019

Arrangements are going well. Eileen has now delivered letters to all residents and shops and has spoken to Kennedy's Gym. Giles confirmed that we are able to use the Old Post Office car park area. Natasha has arranged for children's stalls to be placed in there.

Ed has concerns with regards to the location of the trailer and will look at locating it in front of the Town Hall. He will lease with Giles and the office.

Giles to look at parking at keys and BVR, John has offered the scouts to do parking duties on the night.

13. TO DISCUSS VE DAY CELEBRATIONS 2020

Karen to contact Patterson Lodge with regards to clothing and Bell tents 1940's and Debbie Dangerfield with regards to the Girl Guiding being involved.

John Brown confirmed that the Scouts and would be happy to join in and will bring along and build air raid shelters. John will also confirm the climbing wall for the event.

Ed to contact Timescape regarding performing on the day

Rodney has arranged for an ATV from the Fire Service to be there in the Market Place and also 1940's Fire kit.

Sue to look at a film showing in the Town Hall – possible 'Royal Night Out'

Giles to look into what Aylsham did on VE Day and bring it to the next meeting

Sue to speak to archives for footage

Smudge has been contacted for the British Legion

Natasha to contact the WI to ask if they would like to be involved, and also to

Jack Branford at Aylsham Church as to what involvement they would like.

14. TO DISCUSS ANY POSSIBLE FUTURE EVENTS TO BE HELD

Sue confirmed that 1 band is booked for the street party next year on 5th July.

15. CORRESPONDENCE RECEIVED

Correspondence received for wildfest this was noted under agenda item 10.

Creative Arts East Live had emailed with a renewal for their yearly membership for live entertainment. This is at a cost of £40 for the year. The committee Agreed to renew.

16. ANY FURTHER BUSINESS

A discussion was had with regards to a number of events being held through the year, this will be taken to the January meeting to look ahead for the coming year It was raised that not all events held in the market place are advertised on the website, it was agreed that all events in the Market Place should be advertised on the website even if not being run by the Town Council.

A discussion was had over the meeting time of the Events committee, it was agreed that the meeting time will now be at 7pm on the 1st Wednesday of the month in the Drill Hall.

TO NOTE ITEMS FOR INFORMATION/DISCUSSION AT THE NEXT MEETING

Street Party 5th July 2019

Future planning, monitoring bookings for events in the market place

Fireworks Display

Open Air Cinema

17. DATE OF NEXT MEETING

Wednesday 6th November 2019

Meeting Closed at 21:15