



**MINUTES OF THE EXTRA MEETING OF AYLSHAM TOWN COUNCIL
HELD IN AYLSHAM TOWN HALL, ON THURSDAY 23RD JANUARY 2025 at
1.00 p.m.**

PRESENT: Kay Montandon Chairman Kevin Cunnane
David Anderson Dave Curtis
Trevor Bennett Annette Overton
Cheryl Bould Pat Prekopp

Sue Lake – Locum

1. TO RECEIVE APOLOGIES

Apologies were received and accepted from Mary Evans, Catherine Fletcher, Joan Bennett and Gordon Clarke.

2. GRANT FUNDING

The completion of the Pride in Place project for the Recreation Ground was nearing its end and this had highlighted some governance issues between the two organisations. The s106 monies were to be paid to the Town Council. Although they can be paid direct to the Recreation Ground the timing is so tight this would not be feasible. The monies then had to be transferred to the Recreation Ground account and needed authorisation for this transfer by the Town Council. It was proposed and **AGREED** that the officers with prior discussion with the relevant councillor should have permission to make the transfers deemed necessary to complete payment of the project. The project should be completed by 1st March and a detailed report will be provided to the council of the transactions made.

It was also noted that some invoices related to this project had been addressed to the Town Council (these have been since changed). It was felt a detailed look at the governance between the two organisations should be made.

in conjunction with Annette Overton, Dave Curtis and Trevor Bennett declared a personal interest with regard to the planning application for Mill Road due to its proximity to land they have an interest in.

3. STAFF APPOINTMENTS

The proposal to delegate authority to the staffing Committee to make direct decisions regarding future staff appointments was proposed and **AGREED**.

4. EXCLUSION OF THE PRESS AND THE PUBLIC UNDER THE PUBLIC BODIES (ADMISSION OF STRANGERS) ACT 1960

It was proposed and unanimously **AGREED**, that in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the Press and Public should be excluded.

STAFFING MATTERS

Following the exclusion of the public the interview panel advised the outcome of the interviews. All panellists were in agreement of the favoured candidate. The chair then rang the favoured candidate who accepted subject to receiving written confirmation. Sue Lake advised she would send this after completion of the meeting.

The successful candidate is Fay Le Bon. She needs to give two months' notice at her current role so will join the council in late March.

5. DATE OF NEXT MEETING

The date was confirmed as **Wednesday February 5th 2025** at 7.00pm

CLOSURE OF THE MEETING

There being no further business, the Chairman closed the meeting at 1.35p.m.

Minutes Agreed.....