



AYLSHAM COMMUNITY EVENTS COMMITTEE

MINUTES OF THE MEETING OF THE AYLSHAM COMMUNITY EVENTS COMMITTEE HELD IN THE TOWN HALL ON WEDNESDAY 16TH FEBRUARY at 7:00pm

PRESENT:

Karen Smith	-	Vice Chairman (Town Resident)
Joan Bennett	-	Councillor
Patrick Prekopp	-	Councillor
Giles Margaron	-	Town Resident
Rodney Clark-Ward	-	Councillor
Donna Butcher	-	Aylsham Town Council Admin
Sue Lake	-	Aylsham Town Council

1. ELECTION OF A NEW CHAIRPERSON

Election postponed until next meeting. Karen Smith to chair the meeting as Vice Chairman. The committee members requested it be recorded of their thanks to Eileen Springall for her dedicated service to the Events Committee over the years.

2. WELCOME INTRODUCTIONS & APOLOGIES

No apologies received.

3. TO RECEIVE MEMBER'S DECLARATIONS OF INTEREST IN AGENDA ITEMS

None Received.

4. TO CONFIRM MINUTES OF MEETING HELD ON 19 JANUARY 2022

The minutes of the meeting held on 19 January 2022, as previously circulated were then confirmed and signed.

5. INFORMATION ON MATTERS ARISING

None.

6. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK

None present.

7. TO RECEIVE DETAILS OF THE EVENTS COMMITTEE FINANCES

It was suggested that as there is an adequate balance we should be prepared to spend more on this year's events after the lockdown restrictions and given that this is the Platinum Jubilee year. This was agreed.

8. TO RECEIVE AN UPDATE ON PLANS FOR EASTER CRAFT FAIR

Donna Butcher reported that emails had been sent to traders who attended the Christmas Lights Switch On in the first instance, to invite them to this event. Response has not been very good. Donna will chase up emails and advertise on social media for stallholders.

9. TO RECEIVE AN UPDATE ON PLANS FOR THURSDAY 2ND JUNE

Sue Lake confirmed that the beacon has been ordered and that ours is the only one in the Broadland area. Cameron & Jordan, who performed at the Christmas Lights Switch on, have been booked and Saturn AV have also been booked. The piper and Vocalights Choir have been booked for their parts in the proceedings. Local groups are to be contacted to have a table in a marquee and an email will be sent to the town's businesses inviting them to have a presence at the event if they so wish. An online SAG (Safety Advisory Group) seminar, specifically for Jubilee events, will be attended by Sue Lake and Donna Butcher on Thursday 24 February. Des at FlashFX to be contacted regarding the fireworks to close the event. WI to be contacted regarding selling refreshments from the Pavilion during the event.

10. TO RECEIVE AN UPDATE ON PLANS FOR FRIDAY 3RD JUNE

Sue Lake and Donna Butcher had a meeting with Steven Hitcham regarding the 2k junior race to be held prior to the EPIC Aylsham 5k. An 'out and back' route from the Market Place to the Recreation Ground was agreed for under 16s. There will also be a short dash race for the under 7s to take part in. Medals to be purchased.

11. TO RECEIVE AN UPDATE ON PLANS FOR SATURDAY 4TH JUNE

St Michael's Parish Church are holding a concert in the evening. There will be the usual Farmers' Market during the day and an 'Our Town' exhibition in the Town Hall by Aylsham High School's School Council with reference to the meeting held with the Youth Project Group and the discussion on what facilities would be good for the young people of Aylsham. The Cittaslow Committee are encouraging younger children to colour a snail, these will also be on display.

12. TO RECEIVE AN UPDATE ON PLANS FOR SUNDAY 5TH JUNE

Sue Lake confirmed that Saturn AV and Agent Orange have been booked for the Street Party, with another band to be confirmed. Jo Tuttle has agreed the use of the chairs from Aylsham High School. More chairs and tables need to be sourced. A closing song for the event needs to be decided upon.

13. TO RECEIVE AN UPDATE ON COMMEMORATIVE JUBILEE SOUVENIR

It has been agreed by the Town Council that the Platinum Jubilee Commemorative Coin should be purchased and distributed to primary school aged children. An editorial piece will be put in Just Aylsham to invite parents/carers of pre-school children or children that reside in the town but do not attend one of the town's schools to contact the Council Office to obtain a coin. The coins will be presented in a paper envelope printed with a message of presentation by Aylsham Town Council.

14. TO NOTE ITEMS FOR INFORMATION/DISCUSSION AT THE NEXT MEETING

Oak Apple Day – the committee agreed that it would be too much to try and re-instate this event this year. To be discussed at a later date for next year. A date is still trying to be arranged with Broadland District Council for the Green Day event.
The Scouts St George's Day Parade will be taking place in the town on Sunday 24 April 2022.

15. TO AGREE DATE OF NEXT MEETING

The next meeting will be held on Wednesday 16th March 2022 at 7pm in the Council Chamber.

CLOSURE OF THE MEETING

There being no further business, the Vice Chairman closed the meeting at 8.25pm