



**I HEREBY GIVE NOTICE OF A MEETING OF THE AYLSHAM  
TOWN COUNCIL AND SUMMONS ALL MEMBERS TO ATTEND.  
THE MEETING WILL BE HELD IN THE TOWN HALL ON  
THURSDAY 23 JANUARY 2025 at 1.00 pm**

*Phil Chapman*  
(Locum Clerk)  
16<sup>nd</sup> January 2025

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

## **A G E N D A**

### **1. APOLOGIES FOR ABSENCE**

To receive and accept Apologies for Absence as previously notified to the Town Clerk.

### **2. GRANT FUNDING**

To consider and determine arrangements for the transfer of funds between the Recreation Ground and the Town Council, and vice versa.

### **3. STAFF APOINTMENTS**

To consider delegating authority to the Staffing Committee to make direct decisions regarding future staff appointments.

### **4. STAFFING MATTER**

To resolve, under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that the press and public be excluded from the meeting during consideration of Agenda Item 8: Staffing Matters, as it contains confidential information.

### **5. DATE OF NEXT MEETING**

To confirm the date of the next Meeting as Wednesday 5<sup>th</sup> February 2025.