

Aylsham Town Council
Summary of Receipts and Payments
To 30/11/ 2022

Cost Centre	Receipts			Payments		
	Budgeted			Budgeted	Actual	
General Purpose	112,800		130,631	112,800	121,564	
Town Hall	58,750		55,082	58,750	37,503	
Drill Hall	63,000		53,568	62,985	33,394	
23 Market Place	5,500		3,750		-	
Cemetery Cottage	7,000		4,618	1,500	-	
Public Toilets	-			11,800	9,554	
Other Properties	6,450		5,250	5,700	2,663	
Cemetery	23,600		21,604	23,600	15,472	
Allotments	24,700		25,322	24,690	20,116	
Markets	9,000		5,018	2,650	1,080	
Open Spaces	173,370		169,720	166,020	123,594	
Events	-		11,548		13,840	
Churchyard	-		400	13,700	1,861	
Street Scene	24,450		24,450	24,450	18,482	
	508,620		510,961	508,645	399,123	
VAT			20,160		25,582	
			531,1211	401123	424,705	

Aylsham Town Council Current Year

Cash in hand 01/04/22	404,496.90
Plus Receipts	531,121.01
Sub total	935,617.91
Less Payments	424,704.42
Cash in hand	510,913.49
Represented by	
Current Bank A/C	20,057.28
Active Saver	150,301.99
Public Sector Deposit Fund	251,032.42
Shawbrook – Issue 7 Fixed Bond	89,271.80
Petty Cash	250.00
	510,913.49

	General Reserves		188,078	
	EMR Bottle Bank		4,950	
	EMR Cittaslow		1,200	
	EMR Community Events		7,400	
	EMR Christmas Decoration		1,600	
	EMR Election		2,000	
	EMR Marquees		1,200	
	EMR Drill Hall		22,000	
	EMR Town Hall		17,000	
	EMR Properties		24,100	
	EMR Cemetery		41,700	
	EMR Open Spaces		70,400	
	EMR Highway Verges		3,880	
	EMR Recreation Ground		34,400	
	EMR Churchyard		48,500	
	EMR Street Furniture		16,000	
	EMR Hall Hire Deposit		50	
	EMR CIL		18,930	
	EMR Cemetery Cottage		2,000	
	EMR Allotment Deposits		5,525	
				510,913

Report re Budget

The draft document distributed at the last meeting has been thoroughly perused by myself and Wendy over the last month and some suggested changes have been made.

The revisions have not been printed but the budget will be displayed on the screen for ease of discussion'

The calculations of staff wages have been calculated as a 5% increase. The suggestions for rises vary from 0% to 10%. The 5% figure is the amount that Broadland District Council are using in their budget calculations. Increases are contractual.

Below are the suggested changes to all budget heading

General Purposes

Communications – reduced by £5000. Last years budget has been placed as an earmarked reserve as we have not yet utilised any funds

Office Expenses – reduced by £3000 as last years costs included the large spend on the speaker system

Staff Training – reduced by £500 more in line with actual spend

Subscriptions & Memberships – reduced by £500 more in line with actual spend

Traffic Group – reduced by £2000 as project is complete and any future spending would need to come from CIL, reserves or loans

Youth Project – reduced by £3000. Last years budget has been placed as an earmarked reserve as we have not yet utilised any funds

Bank Interest – increased by £1000 to reflect interest rate increases

Total effect on budget – Precept reduced by £14,750

Town Hall

Utilities – reduced by £2000. Currently in contract so have reduced the future reserve sum

Rates – reduced by £1000. In line with this years spend and still hopeful of a reduction as was discussed at a previous meeting

Repairs – reduced by £4000 more in line with actual spend

Boiler Reserve - £10,000 transferred from general reserves to an Earmarked Reserve

Total effect on budget – Precept reduced by £11,650

Drill Hall

Utilities – reduced by £1000. Currently in contract so have reduced the future reserve sum

Cleaning – reduced by £1000 more in line with actual spend

Repairs – reduced by £2000 more in line with actual spend

Total effect on budget – Precept reduced by £190

Other Properties

23 Market Place Repairs – reduced by £400, budget seldom used

Cemetery Cottage Repairs – reduced by £250, Large scale repairs made just prior to existing tenant taking residence

Cemetery Cottage Reserve – reduced by £1500, current reserve of £2000 considered adequate

Public Toilets General Repairs - reduced by £500, Large scale refurbishment made during lockdown

Staffing – budget increased by £3800 – error in calculation for draft budget

Total effect on budget – Precept increased by £1,150

Cemetery

Reserves - reduced by £1000, current reserve of £41,700 considered adequate

Drive Maintenance - reduced by £500, current reserve of £41,700 considered adequate

Total effect on budget – Precept increased by £1,080

Allotments

Repairs/maintenance – reduced by £500 more in line with actual spend

Staff Costs – increased by £5060 – error in calculation for draft budget

Total effect on budget – Precept increased by £4,565

Open Spaces

Market Place Sundries/cleaning/Advertising – reduced by £500 more in line with actual spend

Recreation Ground Grant – reduced by £90,500 this is the actual balancing amount required. The additional sum to be discussed separately

Recreation Ground Staff Costs - increased by £1000 to reflect actual amount

Total effect on budget – Precept reduced by £88,400

Street Scene

Electricity - reduced by £1000. Currently in contract so have reduced the future reserve sum

Litter Bins – reduced by £1000 more in line with actual spend

Bin Installation – reduced by £250 budget not required

Total effect on budget – Precept reduced by £3,250

Total reduction

£111,445

Effect on Council Tax

Last Years Cost Band D £156.14

	Precept	Tax Base	Band D tax rate	
	2023-24	2022-23	2023-24	
Draft Inc £90k	566,750	2697	210.14	26%
Draft Excluding £90k	476,750	2697	176.77	12%
Edited	455,305	2697	168.82	8%

Current Charges

a) Town Hall Rents and Storage

Main Hall including Green Room	Morning	Afternoon	Evening
Commercial, Weddings, Dances, etc	100	70	100
Regular commercials - non-resident	90	63	90
Regular commercials - resident	80	56	80
Non profit making organisations	40	28	40

Main Hall without Green Room	Morning	Afternoon	Evening
Commercial, Weddings, Dances, etc	80	60	80
Regular commercials - non-resident	72	54	72
Regular commercials - resident	64	48	64
Non profit making organisations	32	24	32

Green Room or Council Chamber			
Standard Rate	£8 per hour		

A further rate of £40 is charged for Children's Birthday parties (under 12's), christenings and wakes

Storage Charges

Small	£50pa
Medium	£75pa
Large	£150pa

b) Drill Hall Rents and Storage

The charge for hiring the Drill Hall is £10 per hour

Storage Charge - £20 per month

c) Market Rents

Mondays

Small pitch	3 parking spaces	£9.00
Medium Pitch	5 parking spaces	£15.00
Large Pitch	6 or more parking spaces	£18.00

Fridays

Small pitch	3 parking spaces	£7.50
Medium Pitch	5 parking spaces	£9.00
Large Pitch	7 or more parking spaces	£14.00

Farmers Market

Pitch	Marquee size	£13.50
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d) Cemetery Charges

	Current Non-Resident	Current Resident (50% Discount)
Gravespace	650.00	325.00
Interment Fee	650.00	325.00
Subsequent Interments	650.00	325.00
Interment of Cremated Remains	340.00	170.00
New Memorials	380.00	190.00
Cremation Tablet	180.00	90.00
Vase	180.00	90.00
Additional Inscriptions	80.00	40.00
Searches in Records	27.00	27.00
Burials for under 18's	No Charge	No Charge

e) Allotment Fees

Norwich Road

Type	Size	Rental Fee
Small	up to 70sqm	13.75
Medium	71 - 119sqm	27.50
Large	over 120sqm	55.00

Cromer Road

Type	Size	Rental Fee
Small	up to 150sqm	15.00
Medium	151 - 249sqm	30.00
Large	over 250sqm	60.00

Bure Meadows & Woodgate

Type	Size	Rental Fee
Standard	up to 121sqm	45.00