



NOTICE OF MEETING & SUMMONS TO ATTEND

THERE WILL BE A MEETING OF AYLSHAM TOWN COUNCIL TO BE HELD IN THE TOWN HALL, ON WEDNESDAY 4 SEPTEMBER 2024 at 7.00 pm

email: townclerk@aylsham-tc.gov.uk
website: www.aylsham-tc.gov.uk

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

A G E N D A

- 1. APOLOGIES FOR ABSENCE**
To receive and accept Apologies for Absence as previously notified to the Town Clerk
- 2. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS**
To receive Members' Declarations of Interest in Agenda Items and to note the granting of any Requests for Dispensations
- 3. MINUTES**
To receive and confirm the Minutes of the Town Council Meeting held on 7th August 2024
- 4. INFORMATION ON MATTERS FROM PREVIOUS MEETINGS**
To receive information on any Matter Arising not on the agenda
- 5. REPORTS FROM POLICE, COUNTY AND DISTRICT COUNCILLORS**
 - a) To receive written and/or verbal Reports from Representatives (maximum 3minutes per report)
 - b) To consider any matter for Broadland Overview & Scrutiny Committee
- 6. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC AND COUNCILLORS WITH PREJUDICIAL INTERESTS TO SPEAK**
- 7. TO ANSWER QUESTIONS FROM COUNCILLORS**
Written questions should be given to the Clerk at least 3 days prior to the meeting.

8. TO CONSIDER PLANNING ISSUES

a) APPLICATIONS DETERMINED

Application no. & Address	Town Council Comment	Broadland DC Decision
2024/1637 Orchard End, Palmers Lane	Work on this has already started – is this application additional work?	Approved 6.8.24
2024/1655 21 Hungate Street	No Objection	Approved 6.8.24
2024/1789 27 Mill Road	No Objection	Approved 19.8.24
2024/2010 Play area at St. Michael's Park, St. Michael's Avenue	No Objection,	Approved 13.8.24

b) APPLICATIONS FOR CONSIDERATION Update

2024/2352

Stanley Cottage, 58 Millgate

Demolition of modern PVC Conservatory. Re-design of pedestrian/vehicle access

2024/1761

Camohill, Heydon Road

Demolition of existing dwelling and erection of new self build dwelling and garage

2024/2406

Meadowhill House, Cawston Road

Installation of a 12kw domestic air source heat pump

9. POTENTIAL NEW DEVELOPMENTS

- a) To discuss any updated information on Norwich Road site
- i) Planning Meeting 11th September
 - ii) Request from developer re play equipment. No responses from schools suggest approach cubs/brownies
- b) To discuss any updated information on Burgh Road site

10. FINANCE

- a) To receive and adopt the Monthly Financial Report to 28.8.24 * Pages 1-2
- b) To receive details of costs for planters one page * Pages 3-4
- c) To confirm changes to bank signatories

11. PROPOSALS FOR PROJECTS FOR FUTURE CIL MONIES

Update on Bank Barn – Keys have received no response from the owner

12. TOWN CLERK'S REPORT - Write

To receive and adopt the Town Clerk's Monthly Report * Pages 5-6

13. TO RECEIVE CHAIRMAN'S ANNOUNCEMENTS

14. RECREATION GROUND

- a) To receive Recreation Ground Committee Minutes 30th July 2024 * Pages 7-10
- b) To receive Recreation Ground Minutes 20th August 2024 * Pages 11-17
- c) To receive report re request for funding * Pages 18-20
- d) To agree request to designate s106 monies to Recreation Ground improvements
- e) To receive any update

15. HIGHWAYS MATTERS

- a) To receive updates on Highway Matters
- b) To receive details of proposed bus shelters for the Gold stop at Tesco * Page 21
- c) To receive an update re Electronic Information Sign

16. CLIMATE COMMITTEE

- a) To receive minutes of ACE Meeting 5.8.24 * Pages 22-24
- b) To confirm decisions made by the Climate Committee
- c) To receive any update

17. CHURCHYARD COMMITTEE

- a) To receive minutes of Churchyard Committee Meeting 5.8.24 * Pages 25-27
- b) To confirm decisions made by the Churchyard Committee
- c) To receive any update

18. TO NOTE ITEMS FOR INFORMATION/FUTURE AGENDA

To note any items of Information or for referral to a future Agenda

19. DATE OF NEXT MEETING

To confirm the date of the next Meeting as Wednesday October 2nd 2024

20. EXCLUSION OF THE PRESS AND PUBLIC

To exclude the press and public under the Public Bodies (Admission to Meetings) Act 1960 during discussion of the following item

21. STAFFING MATTERS

- a) To receive any update.

David Addy.

Mr. D Addy
Aylsham Town Clerk

28th August 2024

**attached*

NOTES

This Meeting is open to the Public and the Press. Copies of this Agenda and the Draft Minutes referred to above are available from the Council Office. They may also be downloaded from the Town Council's website at www.aylsham-tc.gov.uk (go to Agenda and Minutes page).

Planning Applications listed above are those notified to the Town Council at the time of publication of the Agenda. The Council may consider others received up to the date of the meeting if appropriate. Plans may be viewed on line please go to <https://info.southnorfolkandbroadland.gov.uk/online-applications/> And add the requested details.

