



## AYLSHAM COMMUNITY EVENTS COMMITTEE

### MINUTES OF THE MEETING OF THE AYLSHAM COMMUNITY EVENTS COMMITTEE HELD IN THE DRILL HALL, CAWSTON ROAD, AYLSHAM ON WEDNESDAY 3<sup>rd</sup> JULY 2019 at 7:30pm

#### **PRESENT:**

Eileen Springall	-	Chairman (Councillor)
Smudge (Paul Smith)	-	Aylsham Town Council Events Officer
Natasha carver	-	Aylsham Town Council Administrator
Val Shaw	-	Councillor
Pat Prekopp	-	Councillor
Joan Bennett	-	Councillor
Rodney Clerk-Ward	-	Councillor
Ian Gravenell	-	Town Resident
Paul Moore	-	Rocky's Road Event 2019

#### **1. WELCOME INTRODUCTIONS & APOLOGIES**

There were apologies from Jack Branford, Brian Gaudett, Andrew Strange, Matt Miller, Ed Margaron, Giles Margaron, Karen Smith, Trevor Bennet these were accepted.

#### **2. TO RECEIVE MEMBER'S DECLARATIONS OF INTEREST IN AGENDA ITEMS**

None Noted

#### **3. TO CONFIRM MINUTES OF MEETING HELD ON 1<sup>st</sup> MAY 2019\***

Minutes of the meeting held on 5<sup>th</sup> June 2019, as previously circulated were confirmed and signed.

#### **4. INFORMATION ON MATTERS ARISING**

None Noted

#### **5. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK**

No members of the public present

#### **6. TO DISCUSS THE ACCOUNTS FOR THE AYLSHAM EVENTS COMMITTEE**

Unfortunately, we have not had an update of the latest accounts. The main movement is the money from the Collectors fair. However, there are now payments coming in for the Christmas lights event.

#### **7. TO DISCUSS ANTIQUE AND COLLECTORS FAIRS**

No update

#### **8. TO DISCUSS THE EVENTS OFFICER'S PROGRESS REPORT**

There was no report sent out.

#### **9. TO DISCUSS AYLSHAM 5K TOWN RACE 7<sup>TH</sup> JUNE 2019**

The Event was a huge success and well received. The Money raised from the event was £1,300 and this was given to local sporting groups and activities.

The committee thanked Steven Hintcham for all his hard work in the event. A date is already pencilled in for next year, this would include a children's race.

#### **10. TO DISCUSS NETBALL TOURNAMENT 15<sup>TH</sup> JUNE 2019**

The event went well and all teams entered really enjoyed it. Unfortunately, it did make a loss of around £200. This also received a number of complaints with regards to the Market Place being closed and it not suitable to have in the Market place. This was discussed and noted by the committee.

**11. TO DISCUSS SUMMER SOLSTICE 21<sup>ST</sup> JUNE 2019**

This went very well and all the performers had a fantastic time. However, there was limited number of people at the event. If held again we would need more advertising.

**12. TO DISCUSS AYLSHAM STREET PARTY 7<sup>TH</sup> JULY 2019**

All plans are now in place and emails have gone out to all attendees confirming details for the day. Help will be required for the event from 6:30am and then again at 6pm. Smudge has asked that committee members to email him with their availability.

**13. TO DISCUSS CLASSIC CAR EVENT 14<sup>TH</sup> JULY 2019**

Paul gave a verbal update.

Paul asked for help from 8am, through the morning for set up and again from approx. 6pm for brake down. Smudge to send an email to confirm if there will be a stand for the events committee and the number of people who are able to help.

**14. TO DISCUSS NORFOLK DAY 27<sup>TH</sup> JULY 2019**

Tickets are now selling well for the Jeff Short event and information has all gone out regarding the Walkers are welcome event in the morning. Help will be required on the day as unfortunately neither Smudge or Natasha are available to attend, however there will be an officer present at the start of the event to take the ticket money on the door. Ian will liaise with Natasha for the day's activities. Information on all day's activities have been sent to Just Regional for their next publication

**15. TO DISCUSS FESTIVAL OF DANCE, MUSIC AND SONG 06<sup>th</sup>/07<sup>th</sup> SEPTEMBER 2019**

No further updates

**16. TO DISCUSS WILDFEST EVENT 13<sup>th</sup>/14<sup>th</sup> SEPTEMBER 2019**

No Further Updates

**17. TO DISCUSS CHRISTMAS LIGHT SWITCH ON 29<sup>TH</sup> NOVEMBER 2019**

Stall forms have now all been sent out and are already being booked and paid for. Once we have given them a reasonable time to respond on their attendance, we will send out further forms to others that have shown interest. A discussion was had on Santa entering the market place, Smudge is in talks with the Scouts and the Rotary as to how they can safely have Santa arrive with the lantern precession

**18. TO DISCUSS ANY FUTURE EVENTS TO BE HELD**

Eileen did suggest that we need to be more selective on dates for events so not to have too many events in one period of time.

Events have already been pencilled in for 2020

The Big Norfolk Sausage Bash 10<sup>th</sup> May

Epic 5K Run 5<sup>th</sup>/19<sup>th</sup> June

Discussion was had over the Street Party Date as to whether it was held on 8<sup>th</sup> May or in July. There are a number of organisations Slow Food, Cittaslow and Scouts who have also shown interest in the Street Party being part of their Birthday celebrations

and the May date being VE Day celebration. Smudge will take this all back to the office to speak with the town clerk.

**19. CORRESPONDENCE RECEIVED**

Correspondence was received from local businesses regarding the closure of the Market Place for the netball tournament, this was noted by the committee.

**20. ANY FURTHER BUSINESS**

No further business

**21. TO NOTE ITEMS FOR INFORMATION/DISCUSSION AT THE NEXT MEETING**

Street Party Dates

**22. DATE OF NEXT MEETING**

Wednesday 4<sup>th</sup> September 2019

Meeting Closed at 21:00